

Alternate registration process for EXISTING SIMS PAY account holders

IMPORTANT: (this relates **ONLY** to parents/carers who already have an active **'SIMS PAY'** account at another school associated with their child's previous Primary school or perhaps for a sibling at a different school, which needs to be retained.

All parents/carers will be sent an invitation to register for the SIMS Parent App when they join the school.

HOWEVER, if you already have an active SIMS PAY account at another school, you will need to follow a different process to register to use the SIMS Parent APP

Please use the following instructions instead, to register to sign up to the SIMS Parent App here at St. Olave's:

- Do **NOT** click the link in the invitation to register for the Parent App you will receive from St. Olave's (generated from noreply@sims.co.uk)

INSTEAD:

- Go to: <https://id.sims.co.uk/registration/Home/soscode>
- Select 'Sign in to SIMS ID'
- Enter your existing username & password (that the other school will have given you)
- Copy & paste the invite code from the St. Olave's invite e-mail
- Click Register"

