



St Olave's Grammar School

COVID-19 Addendum to Exams Policy

Introduction

St Olave's is committed to ensuring that all exams are conducted in accordance with DfE, JCQ and awarding body regulations and guidance.

COVID-19 restrictions to sitting exams

Being entered for Autumn 2020 examinations does not guarantee that candidates will be able to sit the exams due to their own health or that of members of their household.

Candidates must not come to school if they have any COVID-19 symptoms or are required to self-isolate in compliance with the government COVID-19 guidance. The full government guidelines on Covid-19 stay at home guidance applies.

Additional candidate health information in relation to the Autumn 2020 exams can be found in this document:

<https://www.gov.uk/government/publications/responsibility-for-autumn-gcse-as-and-a-level-exam-series/public-health-arrangements-for-autumn-exams>

If candidates have any health concerns related to COVID-19 before the exam takes place, they must notify by email to examsofficer@saintolaves.net and by phone to Reception (if the day of the exam).

Risk Mitigations

Candidates must maintain social distancing from other candidates and staff.

Candidates may have their temperatures taken on arrival, with a non-contact infra-red thermometer.

Candidates may choose to wear a face mask but will need to show the back of it before entering the exam room.

Belongings not required during the exam should be placed in a locker immediately outside the exam venue, ensuring that any phone is **switched off**.

Candidates must use hand sanitiser before entering the exam venue.

Exam desks will be set at 2m spacing in all directions.

Invigilators will be supplied with face shields, other PPE will be available in the exam room.

Due to requirements to ensure adequate ventilation exam venues may be colder than normal, therefore candidates are advised to dress appropriately, preferably with layers. A coat can be worn if necessary, but not hats or scarves.