



St Olave's Grammar School

UNEXPECTED CLOSURE PROCEDURES

- These closures are most likely to be caused by severe weather or a pandemic.
- The School may be only partially closed at such times and every effort will be made to maintain the continuous opening of the School and education of its students.
- The procedure for such closures will follow guidance laid down by the DfE, Public Health Authorities and Bromley Local Authority.
- Any full or partial closure will be communicated to students, governors, parents and staff in a timely manner with either a letter home or an email sent via In Touch, a tweet on the School's Twitter account ([@saintolaves](https://twitter.com/saintolaves)) and a notice on the School website: www.saintolaves.net.
- Regular updates will be posted on the website with clear notice of when each new update will appear. These will be posted by 7.00 am at the latest. Wherever possible the School will operate a telephone hotline from 8.30 am to 3.30 pm.
- A notice will be posted on the website announcing a return to normal schooling and the regular timetable.