



21st October 2020

Dear Fellow Parents and Guardians,

**Parents' Association "Virtual" Annual General Meeting
Wednesday 25th November 2020 at 8.00 pm**

We are pleased to invite you to the annual Parents' Association Annual General Meeting on Wednesday 25th November 2020.

The Minutes and Accounts from the 2019 AGM are available on our new website:

https://www.saintolavespa.net/PA_Nov19_AGM.pdf

https://www.saintolavespa.net/STOPA_Accounts_YE_20190831-FINAL-SIGNED.pdf

Nominations for *Officers* of the Committee (Chairman, Treasurer and Secretary) addressed to the Secretary of the PA must be received via email pa@saintolaves.net at least 24 hours prior to the meeting. These must be signed by a proposer, a seconder, and the person nominated, as acceptance of the nomination and confirmation that the law does not debar them from being a Charity Trustee. All parties to the proposal must be members of the Association, i.e., parents or guardians of children in the school.

Nomination for Committee Members is by way of self-nomination – if you are interested and would like to know more about what it involves, please contact us via email.

A link for this Meeting will be distributed after half term.

Kind Regards

St Olave's Parents' Association
pa@saintolaves.net



ANNUAL GENERAL MEETING

TO BE HELD ON WEDNESDAY 25th NOVEMBER 2020 AT 8.00PM

AGENDA

1. To adopt the Minutes of the Annual General Meeting of the Association held on 20th November 2019
2. To receive and adopt the accounts of the Association for the Financial Year to 31st August 2020
3. To receive the reports of the President and Chairperson
4. To elect the Officers and Trustees of the Association for the coming year - specifically a Chair, a Secretary and a Treasurer
5. To elect the Committee Members for the forthcoming year
6. To elect an Auditor, who is not otherwise a member of the Committee, to review the Annual Accounts
7. Any Other Business