



St Olave's Grammar School

SIXTH FORM BURSARY APPLICATION FORM

The St Olave's Grammar School 16-19 Bursary Fund is designed to help and support any student aged 16 to 19 who faces financial barriers to participation in education and training, such as costs of food or equipment. Please see the 16-19 Bursary and Free School Meals Policy for information on eligibility criteria, on the application process and on payments.

Please complete this form in **BLOCK CAPITALS** and **black** ink. If you need some help with this form, please contact a member of the 6th Form pastoral team.

Completed application forms should be returned to Mrs Davies, Pastoral and Attendance Officer.

SECTION 1 - Student Details

First Names:	Surname:
Form:	Address:
Date of Birth:	Home Telephone No:
Email:	Mobile No:

SECTION 2 – Which type of bursary are you applying for and why?

There are two types of bursary that students may apply for, please identify which bursary you are applying for and the eligibility criteria relevant to you.

Type 1. Bursaries for Young People in Defined Vulnerable Groups

If you are applying for a type 1 bursary then please tick the box or boxes that apply to you and if you are in receipt of any of the benefits described include evidence for at least one of these benefits, such as an award letter or notice, with your application.

Students who themselves are:	Applicable	Evidence Provided
In care or care leavers		N/A
Receiving Income Support or Universal Credit because they are financially supporting themselves or financially supporting themselves and someone who is dependent on them and living with them such as a child or partner		
Receiving Disability Living Allowance or Personal Independence Payments in their own right as well as Employment and Support Allowance or Universal Credit in their own right		

Type 2. Discretionary Bursaries

If you are applying for a type 2 discretionary bursary then please tick the box or boxes that apply to you.

If you are applying on the grounds that you are eligible for free school meals you must submit a free school meals application with appropriate evidence, you do not need to provide evidence with this application.

If you are not eligible for free school meals and are applying on the grounds of low household income you must include evidence of household income, such as a monthly payslip, with this application.

Students who are:	Applicable	Evidence Provided
Eligible for free school meals – free school meal application form completed		N/A
Living in a low-income household, defined as a household receiving income less than 60% of the median household income (equal to 60% of £29,400 = £17,640 in 2019)		
Other relevant information (distance from school/dependant children in household etc):		

SECTION 3 – What would you like help with?

<p>Travel to/from school Provide details of your journey including duration and daily/weekly ticket prices.</p>	
<p>Books or other equipment Provide details of books or equipment, please include approximate price where possible.</p>	
<p>Educational trips List any approved school trips that you hope to participate in.</p>	
<p>Travel to visit universities or in support of other applications for further education Identify where you are hoping to go and if possible indicate approximate ticket cost.</p>	
<p>Other</p>	

SECTION 4 - Student Bank Account Details

Bank Name (e.g. NatWest)

Branch Location (e.g. High Street, Bromley)

Sort Code

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Account Number

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Roll Number (Building Society Account)

SECTION 5 - Declaration

Please read the declaration below carefully before signing:

- 1. I declare that the statements made on this form are true and to the best of my knowledge and belief are correct in every respect. I undertake to supply any additional information that may be required to support this application. I understand that if I refuse to provide information relevant to my claim the application will not be accepted. I also undertake to tell the School of any change in my circumstances in writing. I agree to repay the School in full and immediately any sums advanced to me if the information I have given is shown to be false or deliberately misleading.*
- 2. I am aware that the funding covers only this school year and that I must re-apply next year; there is no guarantee that I will receive funding for future years even if I am eligible for the current year.*

Signed (Student):

Date:

Signed (Parent / Carer):

Date:

**** Please ensure you have included the appropriate evidence as listed in Section 2 ****
**** Completed forms should be returned to Mrs Davies, Pastoral and Attendance Officer ****

For School use only

Student Name:

Date Received:

Type of bursary **Type 1 Vulnerable Student**

Type 2 Discretionary

Evidence Checked:

Bursary Approved: Yes or No

Amount Approved:

Authorised by:

Date:

Date of First Payment:

Additional Notes: